

OG&E COMMERCIAL ENERGY EFFICIENCY PROGRAM

PROJECT APPLICATION

Oklahoma Gas & Electric is proud to offer the Commercial Energy Efficiency Program (herein referred to as “program”) for the purposes of improving the energy efficiency of commercial customers located within its Arkansas service territory. OG&E has contracted with CLEAResult to implement the program.

_____, (herein referred to as “Customer”) recognizes that it is a willing participant of the program designed to help reduce energy bills for their facilities, reducing operating costs and improving the usability and comfort of their facilities. This Project Application reflects the binding commitment between your organization and the program and details the commitments of each party in order to improve energy efficiency in your facilities. The execution of this agreement reserves incentive funds for the project detailed herein. Funds are reserved for 90 calendar days. Projects must be completed and submitted no later than December 15th of the current program year.

To participate in the Program, you understand and agree to the following terms:

1. Only project sites served by OG&E are eligible for inclusion on this application.
2. Customer acknowledges that the appropriate Program Manual may be made available and that they will abide by the terms and processes set forth in the Program Manual.
3. Customer will identify a contact person to work with the program throughout the term of this agreement. He or she will work with the program to identify, assess, and implement cost-effective energy efficiency measures.
4. Customer will provide access to facilities for the purposes of pre-inspection and post-inspection for the purpose of energy savings verification.
 - a. For retrofit projects, a pre-installation inspection must pass before any installation work has begun.
 - b. For new construction projects, Customers must submit construction drawings or similar (in electronic, PDF file format) to CLEAResult for review.
5. The program will reserve incentive funds for eligible energy-saving projects and will pay the Customer monetary incentives based on projects completed within the program year. Approval of Project Application forms and resulting reservations of incentive funds are solely within the discretion of the program. Incentive funds estimated in this form are not officially reserved until the program has approved them and notified Customer. Funds are reserved for 90 calendar days. After 90 calendar days, the funds reserved for this project may be redistributed to other projects. A request to waive the 90 calendar day requirement must be submitted in writing to CLEAResult. OG&E may review waiver requests and grant a waiver based on extenuating circumstances.
6. Customer will make its best effort to complete and submit relevant Project Application forms, including necessary supporting documentation, in a timely manner. The project application process is required in order to reserve financial incentives for a project.
7. Customer will allow the program to use Customer’s name to promote enrollment to entities, including the general public, potential program participants, utilities, as well as federal, state, or local entities.
8. Customer acknowledges that, as part of its participation in the program, it will maintain eligibility to receive program services and incentives from the date of this Participation Agreement until December 31st of the current program year.
9. Customer agrees to submit to CLEAResult a copy of the original invoice for equipment cost, labor, and other costs associated with the project.
10. If Customer uses internal labor and is therefore not invoiced for labor, Customer will submit to CLEAResult a copy of the equipment invoice and an estimate of internal labor hours spent.
11. The incentive funds offered under the program are limited to a program budget. If the program’s budget is fully reserved, Project Application forms will be placed on a waitlist. When/if additional budget becomes available, waitlisted forms will be reviewed based on the date of receipt by CLEAResult.
12. The program is not under any obligation to provide Customer with more incentives than the amount reserved by the Project Application form for any project, even if Customer achieves greater energy savings by the project than what were estimated. However, if budget is available when a project achieves greater energy savings than estimated, the program has the option to pay Customer more than the amount reserved, up to the incentive calculated by the achieved energy savings.

ACCEPTANCE OF AGREEMENT

By signing below, your organization accepts this agreement with the Commercial & Industrial Program sponsored by OG&E. This agreement should be signed by your organization’s owner, facilities manager, energy director, or other representative authorized to enter into said agreement.

Customer Signature: _____

Customer Printed Name: _____

Title: _____ Date: _____

CUSTOMER INFORMATION

Application Date:		OG&E Account #:	
Company/Customer Name:			
Contact First Name:		Last Name:	
City:		State:	ZIP Code:
Primary Phone:		Secondary Phone:	
E-mail Address:			
Project Site Address:			
City:		State:	ZIP Code:

PROJECT INFORMATION

Project Name: _____

Project Type: New Construction Retrofit

Facility Type: Manufacturing Warehouse School Government Other _____

Total Weekly Hours of Facility Operation: _____

Please select project type. Check all that apply.

Air Compressor Chiller Pump Fan HVAC

Lighting Motors Refrigeration Controls

Other _____

Briefly describe the project and quantity of proposed installations:

What are the estimated installation starting and completion dates:
 Start Date: _____ Completion Date: _____

Has an energy savings analysis been conducted on the project? If yes, please complete the following:

kWh Savings: _____ kW Savings: _____

INSTALLATION INFORMATION

Is the installation being conducted by in-house staff or by a Contractor?

In-house staff Contractor Not sure

If a Contractor is used, provide the following information:

Company Name: _____

Contact First Name: _____

Last Name: _____

Mailing Address: _____

City: _____

State: _____

ZIP Code: _____

Primary Phone: _____

Secondary Phone: _____

E-mail Address: _____

INCENTIVE PAYMENT ACKNOWLEDGEMENT

Customer certifies and acknowledges that the following will be the payee for the incentive of these energy efficient measures, upon completion of the project:

Customer Contractor

Project Payee Tax ID #: _____

Tax Exempt? Yes No

Project Payee Name: _____

Mailing Address: _____

City: _____

State: _____

ZIP Code: _____

FOR OFFICIAL USE

This section to be completed by CLEAResult representative.

Customer Name: _____

Project Name: _____

CLEAResult Representative Name: _____

INCENTIVE AND SAVINGS INFORMATION*

Measure Description	Estimated Savings		Incentive Rate \$/kWh	Estimated Incentive
	kW	kWh		
Estimated Totals				

*The amount listed as the Total Estimated Incentive is based on estimated kWh savings. The actual incentive amount will be based on verified kWh savings.

PROJECT COMPLETION PROCESS

1. PRE-INSTALLATION INSPECTION

A CLEAResult representative conducts a pre-inspection to verify existing conditions and equipment.

2. PROJECT APPLICATION

The Customer submits a Project Application that outlines the final project specifications, estimated savings, and incentive reservation amount. A CLEAResult representative verifies the final project is eligible for incentives and determines the Measurement and Verification (EM&V) requirements.

3. INSTALLATION

The Customer selects a contractor and installs the eligible measures.

4. POST-INSTALLATION INSPECTION

A CLEAResult representative conducts the necessary post-inspections to verify the upgrades.

5. MEASUREMENT & VERIFICATION (M&V)

A CLEAResult representative oversees/conducts any necessary M&V. If using the Deemed Savings method, the representative will calculate the final savings based on the post-installation inspection.

6. PROJECT CLOSEOUT

A CLEAResult representative submits the final project documentation to OG&E for initiation of the incentive payment process. Customer receives incentive payment within 2-4 weeks.

Note: A CLEAResult representative is available to complete a no-cost Walk-through Assessment to aid the Customer in identifying viable energy saving projects.

ENROLLMENT INSTRUCTIONS

Step 1: Complete this Project Application Form

Step 2: Complete a W-9

Step 3: Mail completed form and W-9 to the following:

CLEAResult

3600 Old Greenwood Road, Suite 1

Ft. Smith, AR 72903

-or-

Email to commercial.ar@oge.com



We Energize Life

OGE.com